

# CURRICULUM VITAE

## Jan McMillan PhD

**PhD University of Western Australia (2008).** *Investigating the viability of a National Accreditation System for Australian piano teachers.*

**MMusEd University of Western Australia (1994)**  
*The Application of the Suzuki Method for Beginning Piano Students age 7-11.*

**BMus (Hons), AMusA (piano), Cert IV Training and Assessment,**

**Teacher Trainer (Level 4)** West Australian Orff Schulwerk Association (WAOSA)

**Teacher Trainer** (Intermediate level) Suzuki Talent Education Association of Australia, WA (STEAAWA)

West Australian College of Teaching current to March 2011. Registration 32059160  
Working With Children Check current to August 2012.

### Key Details

**Address:** 1035 Glen Road, Darlington, WA 6070, Australia

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**Citizenship:** English/Australia

A highly professional and skilled tutor in piano pedagogy, performance, accompaniment, technique, wellness and physiological skills, theory, aural, history and harmony. Jan regularly lectures and examines for universities, private organisations and schools providing program development, training, assessment and relief teaching. A published scholar she has achieved high professional levels in academic research. In committee, community corporate and private business Jan has demonstrated exceptional team work, communication networking and organisational skills at all levels and for all ages. Her administrative and event management experience demonstrate business acumen, energy, flexibility, strong community/client service focus, commitment to professionalism and detail. She is a creative problem solver with lateral thinking skills with a positive and a dedicated attitude. A 'natural leader' she is dedicated to her chosen field with the capacity to contribute to the interdisciplinary character of any faculty or School. She exemplifies her passion in teaching through a commitment to personal development, artistic excellence and creativity through a proven record of dedicated teaching and research.

### **Certificate IV Training and Assessment (2008).**

This qualification enables the ability to conduct program development, monitoring, and validation and assessment on behalf of the Australian Federal Government in the vocational sector. This is particularly valid for outcomes based programs for which practical skills, responsibilities and competencies are the key values for assessment. Aspects also include OHS, equity and access and legislation.

### **Teacher Trainer (Level 4/4) for Australian National Council of Orff Schulwerk (ANCOS).**

This eclectic approach to music education deals specifically with creativity and improvisation in layered group teaching from early childhood to adult.

Inaugural recipient of Humphrey Parker Smith scholarship from ANCOS to study in Munich and Salzburg in 2004.

### **Suzuki Talent Education Association of Australia.**

Teacher and student Training.

In instrumental and group tuition from early childhood education to adult.

## **Relevant Work History**

### **1984 -2010 Private Teacher and Consultant**

#### **Key Roles and Responsibilities:**

- Deliver and provide client tailored piano tuition for individual clients from early childhood to adult. Develop lifelong learning programs in piano tuition, includes physiology, pianistic wellness, mentoring, theory, aural, harmony and music history.
- Develop and provide individual and group teaching (5-20 learners) for instrumental learners.
- Provide community piano performances and accompaniment ( public examinations, churches, carols, workshops for guides, scouts, schools etc).
- Private and public concerts as soloist/chamber music/accompanist.
- Prepare candidates for public examinations from beginner to advanced levels.
- Extensive business skills; planning budgeting, managing, advertising, web, pc Microsoft word, Excel, power point, publisher, SPSS.
- Large and small scale event management. Key responsibility for client and project quality and budget/profitability including project management, meeting client needs and engagement strategies. Budgeting, administration, monitoring, staff development.
- Develop classroom teacher programs for primary and high school music teachers.
- Provide teacher training in Suzuki and Orff Schulwerk philosophies Suzuki and Orff Schulwerk philosophies.
- Project management of student performances/events.
- Provide teacher training in small groups.
- Publish and prepare academic papers.
- Conduct Blind Peer review for academic papers (ISME, ANZCA, ANCOS).

- Professional committee work on voluntary basis.
- Provide mentoring and professional advice on career development, particularly tertiary and graduate students and families.
- General working knowledge of recorder, tuned and untuned percussion, violin, cello, and guitar.

**2010 Guildford Grammar School (High school and primary)–**

- Piano tutor and accompanist for students Kindergarten to year 12 (university entry).

**2009 Graduate College of Dance, Joondalup, Perth**

- Accompanist and theory teacher for ballet students year 8 and 9.

**2009 Quintillian School Relief Teacher K-7**

**2008-2009 Asia -Pacific Academy of Arts, Darlington WA**

- Program Developer for private organisation– tutorials, assessment methods, validation and monitoring of programs/assessments for tertiary based programs.

**1998- 2009: University of Western Australia (continuing in 2010) lecturer and Assessor BMusEd and BMus students**

- Planning, developing and presenting lectures and in a variety of formats: workshops, demonstrations, clinical sessions on specific topics/techniques.
- Assessment of students on practicum placements within state and private primary and high schools.
- Awarded a Teaching and Learning scholarship in the School of Music. Student Perceptions on Teaching (SPOT) reviews received highest marks for teacher enthusiasm, content and relevance .

**2009 Edith Cowan University Perth WA**

- Relief Lecturer and Assessor for BMus and Adv. Diploma.

**1996-2004 Helena College Junior/Senior School , Darlington, WA.**

- Piano programmer and teacher.

**1994-1996 La Salle College (WA)**

- Piano tutor and accompanist.

**1998-2000 Montessori School, Riverlands, Western Australia**

- Provide classroom music education to from kindergarten to year 7.

**1994-1996 Montessori School, Darlington, Western Australia**

- Provide classroom music education to from kindergarten to year 7.

**1988-1990 Technical and Further Education College, Kalgoorlie, Western Australia**

- Provide classroom and community music teaching for primary, high school and tertiary instrumental students.

**Other Work History**

**1981-1984: BHP Minerals, Perth, Western Australia**

- Head of accounts payable WA & Personal Assistant to State Drilling Supervisor for WA.

**1978-1981 QBE Insurance (ACT, Australia)**

- Receptionist, clerk, typist.

**1978 GRE Insurance (ACT, Australia)**

- Underwriting clerk and Personal Secretary to Head of underwriting.

**1976-1978 Norwich Union Life Insurance, Manchester England**

**Key Roles and Responsibilities:**

- New Business officer ( team of eight)

**1974-1976 ANZ Bank (Auckland, NZ)**

**Key Roles and Responsibilities:**

- Junior clerk, report to senior accountant

**Committee and Community Work**

**1987-2009 Suzuki talent Education Association of Australia ( WA) General member**

- State Graduation Convenor for STEAA(WA).
- WA State Chair Suzuki Piano Committee STEAA(WA) for 8 years.
- Executive committee member/Vice President 2 years.
- National committee representative (2002).
- National and state committee experience at Vice President and committee chair person.
- Management/board-level reporting.
- Organisational maturity, integrity and flexibility.

## **1994-2000 WA Orff Schulwerk Association (WAOSA) Founding Member**

### **Key roles and Responsibilities**

- Newsletter Editor of *ORFFWEST* 1994-1995 (WAOSA) publication.
- Editor and joint collator of *Best of Orff West* Book ( 2004- 2005).
- ANCOS representative, National meeting Adelaide 1997.
- National Conference committee member WAOSA 120 delegates. 1998- 2000.
- Vice President 1998-2000.

## **1987 - 2010 WA Music Teachers Association**

- General Committee Member 1994-1996.
- Organising professional development workshops for piano teachers.

### **Other Community experience**

- Red Cross collector.
- Community Fire Representative and coordinator.
- World Vision Sponsor.
- St. Johns Ambulance.

## **Professional Affiliations (Current)**

WA College of Teaching Registration includes *Working with Children* License  
International Society for Music Education (ISME).

Royal Schools Club for the Associated Board of Royal School of Music (London).

West Australian Music Teachers Association (Accredited Teaching Member).

West Australian Orff Schulwerk Association (Teacher Trainer).

University of Western Australia, Hackett Foundation member & Foundation Club member.

Associated Board of Royal School of Music (London) Teacher.

**Publications/Presentations.** A full list of publications and presentations is available.

### **Referees:**

#### **Professor Jane Davidson**

University of Western Australia, Callaway Chair, School of Music

Ph: 08 6488 7176. Email: [jwd@cyllene.uwa.edu.au](mailto:jwd@cyllene.uwa.edu.au)

#### **Dr. Dawn Bennett,**

Senior Research Fellow,

Curtin University

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#### **Dr. Helen Stowasser** (retired)

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#### **Dr. Nicholas Bannan/ Dr Robert Faulkner**

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